

## Our Approach at GMA to being GDPR ready

Gordon Moody provides a range of services to support those who have problems with their gambling behavior and our range of services provide support on-line, via a retreat programme and through residential treatment center's specifically for pathological gamblers. As part of this provision, we receive personal data concerning our service users, employees and our volunteers along with contact data for stakeholders and other supporters of GMA.

Having been working with the Data Protection Act requirements and now with the new General Data Protection Regulation (GDPR) coming into effect on 25th May 2018, we have been working towards compliance and summarize below our approach so far:

We take our responsibilities under GDPR seriously. We have spent the last few months identifying which measures we need to implement to be compliant with the new legislation. Here is a summary of some of the things we have done so far and things we will be doing:

- We are coming to the end of conducting a GDPR audit and gap assessment across all areas of the business
- We will create a list of things that we need to address whilst also taking the opportunity to review what we really need to keep and what we can safely destroy
- Once we have completed all the audits we will be providing a specific briefing to all staff about what is changing from our current practice
- We are moving towards more paperless working and systems
- We will be reviewing our key supplier arrangements to make sure that we have the appropriate contractual protections in place to satisfy GDPR requirements
- We are working to refine procedures to deal with some key data subject rights, like subject access requests and the right to request deletion
- We are also carrying out a review of our data storage and security protocols to ensure full compliance with GDPR

This is an ongoing project for the organisation, but we are fully committed to ensure that GMA is fully GDPR compliant to protect the personal data of those that we work with and that we employ.

### ***Some Useful Links below relating to GDPR***

<https://ico.org.uk>

<https://ico.org.uk/media/1624219/preparing-for-the-gdpr-12-steps.pdf>